



Abstract Submission Guidelines

Abstract information

Title: Maximum 200 characters typed in lower-case letters, except for abbreviations and study names. Please be careful that your title might be truncated if you copy and paste it into the field.

Topic: Select one topic from the list of topics presented, which best describes the abstract content (for Abstract Evaluation). Make sure you select the appropriate topic, as this choice will determine which graders will review your abstract.

Young Investigator Award

You may choose to submit your abstract to be considered for the Young Investigator Award for Clinical and Basic research. NB specific additional requirements for YIA submissions are detailed at the end of this document.

Abstract Authors and Institutions

Authors list: Your abstract must list at least 1 author in order to be submitted. Please note that the first author should be the abstract presenter by default. This may be changed at a later stage however, the presenter must be part of the authors list included in the submitted abstract. The submitter certifies that he/she has permission from all persons he/she enters as co-authors, to be listed in this abstract and that they are aware that their names will appear in all publications.

The names of authors will be published as listed on the submission form. Please make sure the information given for each author is correct.

NB: If none of the authors are able to present the abstract during the congress, the abstract should be withdrawn.

Institutions and email addresses: You will be requested to add the name of the institution and the email address in addition to the name of the authors.

Abstract Content

All abstracts must be submitted in English and should not have been published in any other journals and/or online publications, nor presented at any previous international congress. Content presented in a national meeting is however allowed. It is the submitting author's responsibility to ensure that the abstract is accurate and well written.

The following structure of your abstract is compulsory:

- *Background/Introduction*
- *Purpose*
- *Methods*
- *Results*
- *Conclusion(s)*

Abstract size

- The abstract including table or picture must be fitting the maximum abstract size of about 35 lines.
- Please make sure that any pictures/images are of good quality.

Other

All sources of financial support (including governmental grants) should be listed. All grant funding agency abbreviations should be spelled out. This information will be published.

NB As the grading and selection process is blinded, the title and body text must not contain identifying features such as:

- *Names (authors or other)*
- *Names of institute (hospitals, medical schools, clinics...)*
- *Cities*

Also not authorised:

Trademarks. Use generic drug names; the use of commercial drug names, brands and registered trademarks is strictly prohibited. Drugs should be referred to by the active substance or pharmacological designation.

- *Company names and location*
- *Web sites and email addresses*

Failure to comply with the above requirements may lead to automatic rejection of the submission. Limit the use of acronyms and abbreviations. Define at first use with acronym or abbreviation in parentheses.

Please note that any medical research involving human subjects must conform to the principles of the Declaration of Helsinki of the World Medical Association. We remind you that patient's photos should be avoided, and the patient must never be identifiable in your presentation.

Abstract submitted on animal studies: Study must follow the "Principles of laboratory animal care" (NIH Publication no. 85-23 revised 1985) and according to the national law if applicable.

Changes and corrections

Once submitted, it is not possible to make any corrections to the abstract content or information (such as authors details, topic, correction of typos in the text, images/tables etc.). If the content needs to be changed during the submission period, you must withdraw it and submit a new corrected version prior to the deadline (see below for withdrawal procedure).

NB After the submission deadline the submission platform is closed and replacement of your submitted abstract is no longer possible. In case of errors in your abstract, you may indicate the correction during the presentation at the congress (on your poster or oral presentation). However, changes will not be included in any of the publications (online, final programme, abstract book).

Withdrawal

If you want to withdraw a submission, please notify the BSC as quickly as possible via email: bsc@bscardio.be with the details of the abstract.

NB Withdrawals are still accepted after the submission deadline and abstracts may still appear in publications. All Abstracts withdrawal requests must be received in writing (via e-mail) by the end of November 2020, to avoid publication in the BSC abstract compilation.

Do not forget to click on the Submit button to validate your abstract submission. You will receive an automatic confirmation by email (abstracts that are in draft status after the deadline, will not be considered for selection).

There is no limit to the number of abstracts an author may submit, but you should not submit the same research twice, even under a different topic. If you submit two abstracts with the same content, the abstract submission service will automatically keep the most recent abstract submitted and withdraw the other.

Abstract Results

All abstracts will be reviewed by the members of the BSC Board. The final selection will be made by the beginning of December 2020 and the results will be communicated shortly after.

The best abstracts in each category will be scheduled for an Oral Presentation, others, if accepted will be presented as Posters. The Board of the BSC will determine day and time of presentation during the BSC congress on 11th and 12th Feb 2021. NB: Allocated presentation times cannot be changed.

An email message will be sent to each abstract submitter informing them of the status of the abstract. If the abstract is accepted, the submitter will receive further instructions concerning the presentation format.

Publication of Abstracts

All accepted abstracts will be published online or/and as an abstract in Acta Cardiologica.

Affirmation of Originality and Copyright transfer statement: By submitting your work to the BSC, you consent to have authors' names, affiliation and biographical material being used in connection with the publication of your work.

Author(s) represents and warrants that he/she/they is/are sole author(s) of the work, that all authors have participated in and agree with the content and conclusions of the work, and that the work is original and does not infringe upon any copyright, proprietary, or personal right of any third party.

The submitter hereby affirms that the work submitted is original, except for extracts from copyrighted works fully authorized by the copyright holders, and that all statements declared as facts are based on thorough examination and investigation for accurateness.

The submitter signs for all co-authors. He/she accepts responsibility on the present rules for submission and presentation on behalf of all co-authors.

Conflict of interest

The BSC requests presenters and session moderators to disclose potential conflict of interest. Abstract presenters are requested to disclose potential conflicts of interest regarding their presentation in the first slide. Poster presenters are requested to disclose potential conflicts of interest regarding poster presentation at the bottom of their poster. This will allow the audience to take potential conflicts of interest into account when assessing the objectivity of the presentation.

Submission

By submitting your work, you certify that you read, agree and understand the submission rules. Questions can be addressed to the secretariat of the Belgian Society of Cardiology:
Email: bsc@bscardio.be or phone nr. **+32 (0)2 644 62 32**.

YIA Submission Guidelines - Basic Research and Clinical Research

A YIA will be granted for both basic and clinical research. One project can only be considered for one YIA (basic or clinical). You can apply only once for a given YIA award (applications can be entered for both prizes, but with different projects). Only YIA applications with both the abstract and the additional requested document will be reviewed by the jury.

The Young Investigator Award will be presented during the next annual meeting of the Belgian Society of Cardiology. The award of € 6,500 will be given to an individual, whose research reflects new and relevant work in basic or clinical research in cardiology.

Basic research is defined as research, aimed to understand physiological or pathological process behind the functioning of human body. This research encompasses scientific disciplines such as biochemistry, microbiology, physiology, and pharmacology, and their interplay, and involves laboratory studies with cell cultures, animal studies or physiological experiments. Patients are not in the center of the study, but biological samples (e.g. blood) can be used for this purpose.

Clinical research is research centered on the patients and aimed to determine the role of medication, intervention, diagnosis, symptoms and prevention in the physiological or pathological process”.

ELIGIBILITY

This award is restricted to investigators of no more than 35 years of age (by end of 2020). The work must be original and have been performed in a Belgian institution.

SCOPE AND REQUIREMENTS

The purpose of this award is to foster young physicians and research fellows in the field of cardiovascular diseases.

The applicants must:

Submit electronically a “standard” one page abstract in English, and choose a submission category from the proposed categories, presented in the abstract submission system.

Submit electronically a three to five-page scientific paper (inclusive of graphs and tables) describing aims, methods and results. Full-length manuscripts will not be considered.

Select the YIA submission box in the online submission process. By submitting the abstract for consideration for the YIA, the applicant confirms that he/she read and agrees with the rules for YIA submission.

Authors must be the main investigator of the original work presented. This also implies that in case of publication as a full-length paper in a peer reviewed journal, the applicant should appear as the first author.

PROCEDURE

The Scientific Committee of the BSC will review all entries and will accept two abstracts out of each category (clinical and basic) to be presented at the annual meeting of the BSC. The submitted papers will be judged on innovativeness, originality, scientific merit and relevance.

The candidates will be informed of the decision of the Board in December. If the work is chosen for award consideration, the candidate will be expected to deliver a 15-minute presentation followed by a formal discussion during the annual BSC meeting.

The award-winning presentations will be selected by an international panel of experts, after the session devoted to these presentations.

Submissions can only be sent via the BSC abstract submission system; deadline Monday 28th September 2020.

By submitting your work, you certify that you read, agree and understand the submission rules. Questions can be addressed to the secretariat of the Belgian Society of Cardiology:

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